

HARTNELL COMMUNITY COLLEGE DISTRICT  
BOARD POLICY AND ADMINISTRATIVE PROCEDURE  
ROUTING/TRACKING FORM

---

Review and approval by the various college governance groups is requested: Yes  No

---

Council: **Academic Affairs**                      **05/11/16**      Approved as presented        
Approved with changes        
Not approved                     

Comments:

---

College Planning Council                      Approved as presented        
Approved with changes        
Not approved                     

Comments:

---

Gi dYf]bHYbXYb#DfYg]XYbHg  
Executive Cabinet                      Approved as presented        
Approved with changes        
Not approved                     

Comments:

---

Board of Trustees  
(First Reading)

Comments:

---

Board of Trustees  
(Consideration)                      Approved as presented        
Approved with changes        
Not approved                     

Comments:

ANTICIPATED TIMELINE  
Board of Trustees first reading to occur on:  
Board of Trustees consideration to occur on:

Additional comments:

Education Code Sections 87150 et seq.; ACCJC Accreditation Standard III.A.14

The District plans for and provides all personnel with appropriate opportunities for continued professional development on an equitable basis, consistent with the district's mission. The District will evaluate these programs and use the results of the evaluation as the basis for improvement.

The District will maintain a Professional Development & Flex Committee as part of its participatory governance structure, and employees from all employee groups will be invited to participate. The committee will maintain a record of its mission, membership, and meetings on the college's participatory governance website.

Among the responsibilities of the Professional Development & Flex Committee will be to:

1. Develop policies and procedures for assuring that all employees have access to professional development opportunities and resources.
2. Develop, acquire, and arrange for programs of professional development for all employees.
3. Develop criteria, procedures, and forms that assure that professional development funds are expended equitably and serve the college's mission, values, and strategic priorities and plan.
4. Make recommendations, assuring that all employees have access to professional development opportunities and resources.