

College Planning Council
Minutes
September 6, 2017, 3-

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

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ACTION ITEMS

1. Consider Approval of Minutes of May 17, 2017 Chris Moss
Motion (Kildal), **Second** (Funke) and carried to approve the minutes as submitted.

INFORMATION/DISCUSSION/PRESENTATIONS

1. CPC Orientation – Review of Handbook Willard Lewallen/
Chris Moss

Dr. Lewallen provided an overview of the College Planning Council Handbook. He reported that the handbook was revised due to action taken late last academic year. He explained that the current strategic plan ends June 2018. In preparation for Strategic Plan 205-4(of)-3(Handbook,

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Center, North Monterey County multipurpose education facility, Hartnell Center for Nursing and Health Sciences (Main Campus), and the renovation and modernization to expand and update classrooms/laboratories in Buildings D and E (Main Campus). Other smaller projects include a campus-wide phone system and the roof replacements of Buildings H and K. Dr. Lewallen stated that each of the new projects will have a team to work on program building. This would involve an architect working with each team.

There was discussion about the existing facilities master plan and whether the plan aligns with bond projects. The plan was developed prior to the bond and some of the projects are listed; however, the plan needs to be updated. Dr. Lewallen reported that the Council will receive a monthly updates on the activity of Measure T.

3. Participatory Governance Training Willard Lewallen
Dr. Lewallen informed the Council that his office is planning mandatory governance training for administrators and faculty similar to the training provided in 2014. The training is possible through the California Community College Academic Senate and Community College League of California. The two proposed dates are October 2nd and October 9th. More information will follow as it develops. Further, he noted that CSEA is planning its own training prior to any CSEA member attending governance council meetings; their intent is to ensure its members better understand their role in governance and the importance of their service.
4. PPA – Office of the Superintendent/President Willard Lewallen
Dr. Lewallen shared the Program Planning and Assessment report for the Office of Superintendent/President for spring 2017. He stated that other PPAs forward to lower level governance council as appropriate, but that his office's PPA forwards to the CPC as information.
5. Strategic Planning Brian Lofman
Dr. Lofman reviewed several source documents in preparation for and related to strategic planning. The Council will refer to these documents in the future and are intended to lay the groundwork of what is ahead. As he presented each document, he summarized the content and responded to questions as they arose.

Guiding Principles for Strategic Planning –These principles will guide the work in the development of the next plan. Forums will be scheduled and surveys administered to ensure stakeholder engagement. The Council will consider approval of the principles at the next meeting.

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Strategic Planning Maps and Related Documents – The College has many initiatives occurring simultaneously, each having their own planning, processes, and deadlines. To illustrate the number of projects, the Council reviewed the following documents:

- Strategic Institutional Workflow Map
- Key Institutional Initiatives
- District Policies and Procedures
- Institutional Programs
- Key Institutional Processes
- Strategic Integrated Planning Map

Key Terms and Definitions in Strategic Planning – This document addresses key terms and definitions in strategic planning and is designed to help understand terminology used across strategic planning.

A role of Stakeholders in the Strategic Planning Process – This document identifies internal/external stakeholders and how each has a role in the strategic planning process.

Presentation to Governing Board on 6/20/17: Development of Strategic Plan 2019-2024 – This presentation was delivered to the Governing Board in June. The presentation focuses on the proposed core outcomes and proposed process to develop the next plan.

Recommendations and Actions for the Strategic Planning Process – These recommendations are from the strategic planning retreat held last academic year and actions to be implemented. Two planning retreats are planned this academic year, one in the fall and the other in spring.

Chancellor’s Office Vision for Success – The California Community Colleges Board of Governors adopted its plan, Vision for Success. This strategic vision aims to give an honest look at the performance of the community college system. The college will keep this plan in mind as it does its work; though the college is already moving in this direction with the adoption institutional effectiveness goals, institution-set standards (ACCJC), and core outcomes for the next strategic plan.

Core Outcomes for Strategic Plan 2019-2024 The Governing Board adopted the core outcomes for Strategic Plan 2019-2024 on August 1st. Three of the core outcomes are to increase and only one to reduce (time to completion).

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The following two reports provide national data on outcomes for 2 Tfdgghe r5()JTJETq@BT/F5 12 Tf

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