

College Planning Council
Minutes
February 1, 2017, 3-5 p.m.
E-112

MEMBERS

Name	Representing	Present	Absent
1. Willard Lewallen	Administration		X
2. Chris Moss	Academic Senate	X	
3. Benjamin Figueroa	Administration	X	
4. Renata Funke	Administration		

ACTION ITEMS

1. Consider Approval of Minutes – December 7, 2016

Chris Moss

Motion (Beymer-Schur) **Second** (Kaczmar) and carried, the Council moved to approve the minutes as revised. The incorrect meeting date was noted in the minutes. The correct meeting date is November 16, 2016 and not December 7, 2016 as stated.

Abstained: Figueroa

INFORMATION/DISCUSSION/PRESENTATIONS

1. Resource Allocation Requests Expenditures Update

Benjamin Figueroa

Benjamin gave an update on resource allocation request expenditures as of January 27, 2017. He summarized expenses from a chart his office developed. The chart is sectioned by division, and includes approved expenditures, total allocation, funding source (block grant, capital outlay, grant/categorical), expenses-to-date, and available balance. Currently, 44% of funds have been spent or encumbered. Lori stated that some expenses from her area are not noted and Benjamin will look into those expenses and update the chart. The Business Office will continue to monitor expenditures to ensure funds are spent before the end of the fiscal year and the Council will receive monthbalna2.74 553.66 TiO

5. Review Board Policies and Administrative Procedures

As a first reading, the Council reviewed the following board policies and administrative procedures. The Council will consider recommending approval at its meeting of February 15, 2017:

BP and AP 3440, Service Animals

Amy Lehman, Director of DSPS, was present to provide an overview. She stated the policy and procedure are legally required and that the district is required to allow service animals on campus. The discussion surrounded liability to the district and accommodating students who fear or who have allergies from animals. In closing, Amy stated that a faculty information sheet has been developed and is available in DSPS.

BP/AP 7165, Employee Scholar Program

Chris explained that BP/AP 7165 supports continuing education and professional development for employees and stated that the Academic Senate is recommending language that includes part-