

**HARTNELL COMMUNITY COLLEGE DISTRICT  
BOARD POLICY AND ADMINISTRATIVE PROCEDURE  
ROUTING/TRACKING FORM**

Review and approval by the various college governance groups is requested:  Yes  No

Policy/Procedure #: BP 6340

Policy/Procedure Name Bids and Contracts

New       Revised       Replaces existing policy/procedure

New policy/procedure or revisions initiated/proposed | Administrative .64 602.5re W 4rative .64 602.5re(.e

Comments: Not approved

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**College Planning Council**      11/19/14      Approved as presented   
Approved with changes   
Not approved

Comments:

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**Superintendent/President's  
Executive Cabinet**

HARTNELL COMMUNITY COLLEGE DISTRICT

BP 6340 Bids and Contracts

Reference: Education Code Section 81641 et seq.; Public Contracts Code Sections 20650 et seq., 20111 (a), 22002(c)

The Board delegates to the Superintendent/President the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are ratified by the Board.
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the Board.
- When bids are required, and rejected, Public Contracts Code Section 20651,

If the Superintendent/President or the Superintendent/President's delegate concludes that the best interests of the District will be served by prequalification of bidders in accordance with Public Contracts Code Section 20651.5, prequalification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statement. Pursuant to Section 20652, the Superintendent/President

See Board Policy 6300

See Administrative Procedures 6300, 6340, 6341, 6345, 6346, 6350, 6365, and 6370

Approved by the Board of Trustees: \_\_\_\_\_

NOTE: Red notates recommended changes from Academic Senate