

HARTNELL COMMUNITY COLLEGE DISTRICT
*INSTITUTIONAL EFFECTIVENESS
COUNCIL HANDBOOK*

Hartnell College Mission Statement

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus

The College Planning Council, the Academic Senate, and other councils and committees.

1. GOALS AND STANDARDS FOR INSTITUTIONAL EFFECTIVENESS

Review and recommend for approval:

Goals for institutional effectiveness.

Institutional and program standards for student achievement, student equity, and student success.

Performance benchmarks and targets relative to peer institutions, and statewide and national data and projections.

2. BOARD POLICIES, ADMINISTRATIVE PROCEDURES AND INSTITUTIONAL PROCESSES

Review, and recommend for approval, new or revised Board policies, administrative procedures, and institutional processes focused on:

Institutional effectiveness, planning, and continuous improvement.

Access to institutional information and data for research, analysis, reporting, and related purposes.

The conduct of research, analysis of data, and reporting and presentation of research and data outcomes.

Approval of human subjects in research.

Approval of external requests to conduct research and/or obtain, utilize and report data and data outcomes.

3. STRUCTURAL SUPPORT FOR INSTITUTIONAL RESEARCH AND DATA

Review, and recommend for approval, institutional systems, data bases, and tools for:

Conducting research.

Validating and analyzing data.

Reporting and presenting research and data outcomes, including dashboards, scorecards, and business intelligence reporting.

4. CONTINUOUS IMPROVEMENT OF INTEGRATED PLANNING

Review alignment, and recommend ways to maximize alignment, between and among the college's strategic and long term plans.

Review strategic integration of, and recommend ways to better integrate, annual planning and budgeting.

5. CONTINUOUS IMPROVEMENT OF INSTITUTIONAL EFFECTIVENESS

Review institutional effectiveness metrics and progress toward goals for institutional effectiveness.

Review progress on and outcomes of institutional continuous improvement processes.

Recommend creative ideas, innovative practices, and data driven approaches directed toward sustainable continuous quality improvement at the college.

6.