

HARTNELL COMMUNITY COLLEGE DISTRICT
BOARD POLICY AND ADMINISTRATIVE PROCEDURE
ROUTING /TRACKING FORM

Administrative Services

HARTNELL COMMUNITY COLLEGE DISTRICT

AP 3570 Smoking on Campus

References: California Government Code sections 7596, 7597, 7597.1 and 7598; Labor Code Section 6404.5; Title 8 Section 5148

1. The District's No Smoking on Campus Policy will be broadly read to prohibit smoking and the use of tobacco inside any District-owned, or District-occupied building or vehicle, and to prohibit outdoor smoking on District-

- (2) All fines must be paid within 21 days as specified on the citation issued. If payments are not received within the time specified a "Records Hold" will be placed on the violator's school records until all fines are paid.
- (3) All delinquent fines may be sent to a collections agency for processing.

6. Enforcement of Policy for Staff

- a. All members of the campus community are encouraged to remind any person violating this policy and the possible enforcement thereof.
- b. Individuals refusing to comply with this policy will be reported to Campus Security.
 - (1) Individuals referred to Campus Security, as well as individuals observed by Campus Security shall be issued a citation for violation of Policy 3570.
 - (a) The fine for smoking violations shall be \$25 for the first time violator
 - (b) If the same violator is issued subsequent citations the fine shall increase as follows: second offense \$50; third offense \$75 any subsequent violation to the third offense will be \$75.
 - (c) First time violators may opt to enroll in an approved smoking cessation program within two weeks and upon proof of enrollment will have the citation dismissed. Subsequent violations will be at the progressive citation level.

- (2) All fines must be paid within 21 days as specified on the citation issued.
- (3) All delinquent fines are automatically sent to a collections agency for processing.

7. There are two exceptions to this prohibition: the use of tobacco required in any production of The Western Stage, or its use in a scientific experiment supervised by a science faculty member.

See BP 3570

Approved by the Superintendent/President: _____