

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Annual Organizational and Regular Meeting of the Governing Board  
December 10, 2013  
Main Campus / Building B, Room 208  
411 Central Avenue  
Salinas, CA 93901

**OPEN SESSION**

Meeting called to order at

need to take immediate action because this is an out-of-



see if the change would be necessary. Also, it was noted that the April meeting dates were changed to accommodate spring recess. Thus, the meeting dates in April are scheduled the second and fourth Tuesday of that month.

**RESOLUTION 13:13  
AUTHORIZING SIGNATURE  
OF BOARD SECRETARY**

Motioned (Padilla-Chavez), seconded (Montemayor), by roll call vote of 7-0 and by advisory vote of Aye (Duran), the governing board moved to adopt Resolution 13:13 authorizing the signature of the board secretary.

**PRESENTATIONS**

Legislation Update

Each month Esmeralda Montenegro Owen, Director of Communication, provides the board with a written update on current legislation impacting California Community Colleges. This month, she reported the Board of Governors, at their fall meeting, discussed and approved the state legislative program proposed by the Chancellor's Office, which was shaped by input and guidance from the Consultation Council and its subcommittee, the State Legislative Program Ta

D. MOU SONOMA

The governing board approved the Memorandum of Agreement between Hartnell CCD and Sonoma County JCD to participate in the governing



**HOUSING AND COMMUNITY  
RESOURCES GUIDE**

The governing board received a housing and community resources guide, a joint effort by the Student Affairs Division and Foster and Kinship Care/Independent Living Program. The guide is a resource for those seeking housing, health, and social services in Salinas and throughout Monterey County. Printed copies will be made available for offices throughout the District and a copy will be posted on the college's website. Trustee Freeman stated he appreciates the brochure and thanked Dr. Lewallen. Dr. Lewallen thanked Dr. Romero Jalomo, Dr. Mark Sanchez, and Esmeralda Montenegro for their work on the project. Trustee Padilla-Chavez recommended the administration consider adding the Wesley Oaks Share Home (CHISPA) as a resource.

**DISTRIBUTION OF CLASS  
SECTIONS BY TIME OF DAY**

In response to Trustee Padilla Chavez's request at the regular meeting of November 12, 2013, Dr. Lewallen provided the governing board information on the distribution of class sections by time of day for fall 2013 and spring 2014.

**ADMINISTRATIVE  
PROCEDURE 2410**

The governing received Administrative Procedure 2410, Board Policies and Administrative Procedures. AP2410 implements Board Policy 2410 and establishes the governance process for review and approval of board policies and administrative procedures.

**REPORTS FROM THE BOARD**







2. Carly Haddan, \$3,000 total, Assistant Women's Basketball Coach, November 1, 2013 – March 10, 2014.
3. Jimmy Rimando, \$ 1,800 total, Assistant Women's Basketball Coach, November 1, 2013 – March 10, 2014.

Hartnell's theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context:

4. Lisa-Marie Baratta, \$1,400 total, Musician, November 2 – December 14, 2013.
5. Alex Bedmer, \$1,300 total, Musician, November 2 – December 14, 2013.
6. Howard Cespedes, \$1,400 total, Musician, November 2 – December 14, 2013.
7. Jim Coulson, \$ 1,400 total, Musician, November 2 – December 14, 2013.
8. Keff Gallagher, \$1,400 total, Musician, November 2 – December 14, 2013.
9. Jeff Fowler, \$1,300 total, Musician, November 2 – December 14, 2013.
10. Nancy Fowler, \$1,400 total, Musician, November 2 – December 14, 2013.
11. Desma Jordan, \$1,700 total, Musician, November 2 – December 14, 2013.
12. Kevin Jordan, \$1,300 total, Musician, November 2 – December 14, 2013.
13. Kathy Nathan, \$1,300 total, Musician, November 2 – December 14, 2013.
14. Stephen Uccello, \$1,300 total, Musician, November 2 – December 14, 2013.
15. Craig Whitwell, \$1,300 total, Musician, November 2 – December 14, 2013.

The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant-funded program is a joint effort of the California Community College Chancellor's Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination:

16. Marta Damon, \$40/hr (as needed), FKCE trainer, August 1, 2013 – June 10, 2015.
17. Rachel Derichsweiler, \$13/hr (as needed), Childcare, October 21, 2013 – June 10, 2015.
18. Susan Derichsweiler, \$30/hr (as needed), TAFY Instructor, October 11, 2013 – June 10, 2015.
19. Maria Yolanda Fernandez, \$22/hr (as needed), Peer Recruiter, October 1, 2013 – June 10, 2015.
20. Genoveva Jimenez, \$16/hr (as needed), Childcare Lead, September 11, 2013 – June 10, 2015.
21. Eva Marie Martinez, \$30/hr (as needed), Training Supervisor, October 1, 2013 – June 10, 2015.

The Nursing and Health Sciences Department comprises five programs: Registered Nursing, Vocational Nursing, Emergency Medical Technician (EMT), Certified Nursing Assistant, and Respiratory Care Practitioner. Lab instruction assistants are required to meet Board of Registered Nursing (BRN) requirements for specific student-to-certified-instructor ratios:

22. Isela Andalo, \$30/hr (6 hrs/week), Instructional Aide, October 5 – November 2, 2013.

23. Gladdis Esparza, \$30/hr (8 hrs/week), Instructional Aide, October 5 – November 2, 2013.
24. Weronika Ewa Paden, \$30/hr (16 hrs/week), Instructional Aide, October 5 – November 2, 2013.
25. Karen Perez, \$30/hr (16 hrs/week), Instructional Aide, October 5 – November 2, 2013.
26. Stacy Raquel Sanchez-Soria, \$30/hr (16 hrs/week), Instructional Aide, October 5 – November 2, 2013.

Supplemental Instruction (SI) is a peer academic support program that helps students enrolled in certain historically challenging courses. SI leaders in the Tutorial Center facilitate student learning through out-class discussion and study skills support:

27. Rochelle Greenwell, \$11.65/hr (15 hrs/week), ASL tutor, October 11 – December 19, 2013.
28. Reina Tovar, \$12.75/hr (15 hrs/week), Biology tutor, October 11 – December 19, 2013.

E. Ratify appointment of playground assistants:

1. Maria S. Carranza, \$12/hr (32 hrs/week), Playground Assistant I, October 23 – December 20, 2013.
2. Salvadora Lopez, \$12/hr (28 hrs/week), Playground Assistant I, October 23 – December 20, 2013.
3. Rosalia Olivera, \$14/hr (32 hrs/week), Playground Assistant II, October 23 – December 20, 2013.
4. Crystal Roque, \$12/hr (16 hrs/week), Playground Assistant I, October 23 – December 20, 2013.
5. Maria Stokes, \$12/hr (8 hrs/week), Playground Assistant I, October 23 – December 20, 2013.

F. Ratify appointment of volunteer:

1. Vernon Smith, Veterans Center, October 8 – December 19, 2013.

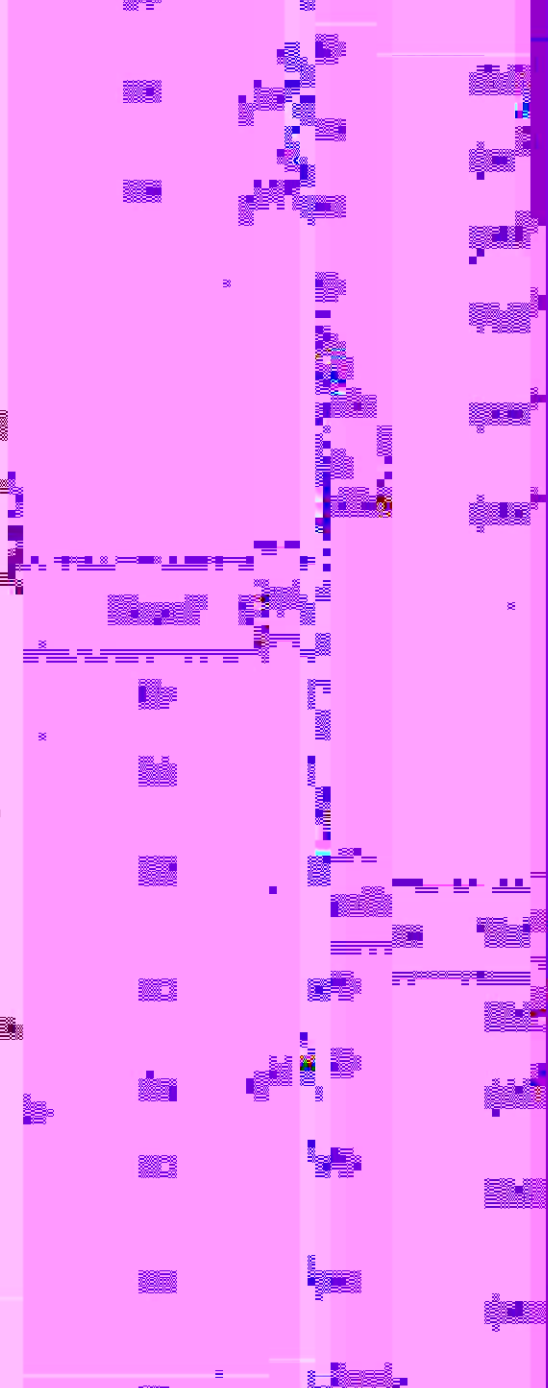
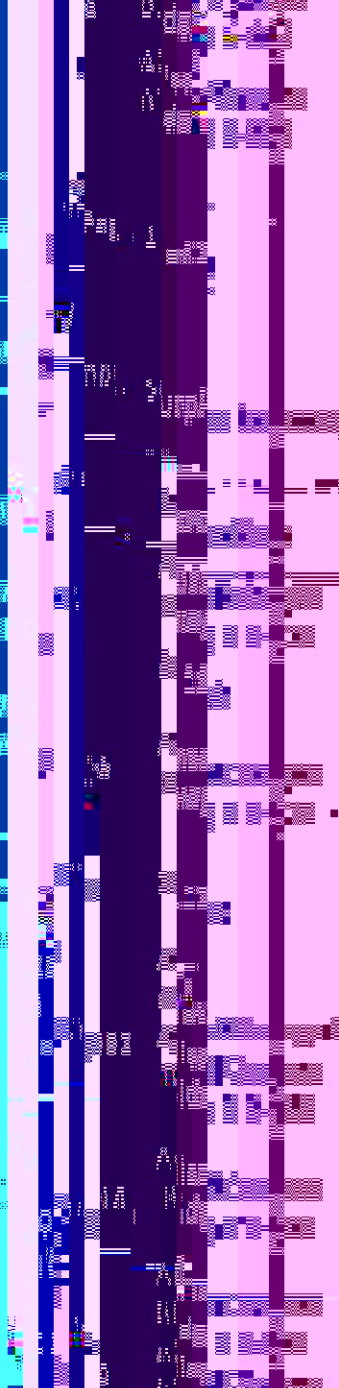
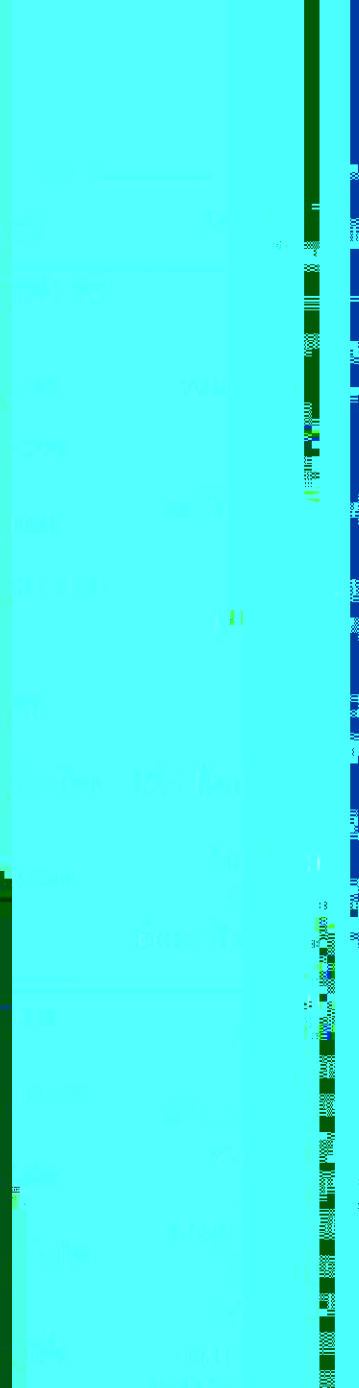
G. Ratify appointment of student workers for fall semester 2013:

1. Ruben Bravo, HR Office Assistant, Student Worker I
2. Michael Chase, Information Technology, Student Worker III
3. Raul Magdaleno Mora, ADT Shop Assistant, Student Worker II
4. Robert Shimizu, Advanced Technology, Student Worker III
5. Ryan Sparks, Tutorial/Computer Lab Tutor, Student Worker II

Inventory  
Territory

2029  
2030  
2031  
2032  
2039  
2040  
2041  
2042  
2043  
2044  
2045  
2046  
2047

DOALL  
GMC  
Miller  
Syl  
Miller  
Unle  
Lincol  
Idea  
Powe  
Wilton  
Miller  
Miller  
McKa  
Rock  
Gr



Inventory

Tag #

20048

Item Description

20049

Service Dia

20050

Rockwell

20051

Miller Electric

20052

AC/DC Electric

20053

No Arc Welder

20054

Not used

Not used

Not used

Not used

Not used

H. Plotter

Roll & Mag

holder

arr