

April 2, 2015

TO: Superintendents/Presidents
Chief Business Officers
Chief Student Services Officers
Chief Instructional Officers

FROM: Theresa Tena, Vice Chancellor
Institutional Effectiveness Division

SUBJECT: Requirement and Process for Adopting Institutional Effectiveness (IE) Goals
Framework and 2015-16 College IE Goals

This memorandum formally notifies colleges/districts of the requirement that each college develop, adopt and post a goals framework as mandated by recently enacted legislation. In addition, this memorandum provides guidance on the process for approving the goals framework, and for adopting and posting the college's goals. The enacted legislation set ambitious deadlines for implementing this new process, which requires expedited activity at both the local and state levels. In recent weeks, representatives from over 104 colleges attended regional trainings on how to meet these new requirements (materials from these trainings can be found at: <http://extranet.cccco.edu/Divisions/InstitutionalEffectiveness.aspx>).

Certifying/Posting Framework and Goals: An online monitoring portal has been established for posting each college's/district's goals, and can be accessed at <https://misweb.cccco.edu/ie/>. A unique district password for posting college's/district's goals to the portal will be sent to your district's Chief Information Systems Officer on Monday, April 13, 2015, and should be shared as appropriate.

Action Requested: **By June 15, 2015**, adopt the BOG approved goals framework, adopt at least one goal for each of the four areas, and complete the IE monitoring portal's certification page. The Chancellor's Office will post each college's/district's goals on the institutional effectiveness web site by June 30, 2015.

Contact: If you have any questions regarding this information, please feel free to contact me at ttena@cccoco.edu or Jeff Spano, Dean of Institutional Effectiveness at jspano@cccoco.edu.

Attachments

cc: Chief Information Systems Officer
President, CCC Statewide Academic Senate