

Administrative Services Council Minutes Wednesday, October 8, 2014; 10:00 a.m. E-112

Name	Representing	Present	Absent
Alfred Muñoz	Administration	Х	
Terri Pyer	Administration X		
Joseph Reyes	Administration	Administration X	
Zahi Atallah	Administration X		
Jessica Tovar	CSEA X		
Terri Ugale	Classified/Confidential X		Х
Tony Anderson	Academic Senate	X	
Melissa Stave	Academic Senate	Senate X	
David Jones	L-39	X	
Ali Saleh	ASHC	X	
Mark Shelor	ASHC	Х	

Name	Title or Representing	Present	Absent
Tracey Richardson	Administration	Χ	

CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 10:08 a.m.

ACTION ITEMS

Approval of previous meeting minutes
 Consider Approval of Minutes from September 10, 2014 meeting. Motion to approve (Tony Anderson); Terri Pyer requested that the attendees be corrected (Terri Ugale present); Second (Terri Pyer); all in favor. Minutes approved with one correction.

INFORMATION/DISCUSSION/PRESENTATIONS

Audit Report Update

Alfred Muñoz

Alfred Muñoz

drafted. The District hit the 50%; auditors reviewed process and accepted the formulas and calculations relating to the 50%. Al added there was one finding discovered in EOPS; it will go to audit committee for review. Student Services has made necessary corrections related to that finding and an internal control process has been implemented to ensure all documents are appropriately signed and accounted for in each student file.

2. Professional Development Committee Update

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.