

Name	Representing	Present	Absent
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Terri Pyer reviewed AP 7165 and reminded the members of one global change that was recommended which was to remove the term "Chancellor" and replace with "Superintendent/President." Terri added that the AP goes to the Board as an information item; the District can decide on the content and make changes from time to time. Discussion followed. to approve (Terri Pyer) with one change to include part time faculty as in BP 7165 and as stated in 3.(b), above; (Deb Pyle). All in favor; motion carried.

Finally, Al asked for confirmation that with the above taken actions, BP and AP 7165 have been approved to move forward to the College Planning Council; Terri confirmed.

INFORMATION/DISCUSSION/PRESENTATIONS

1. (Item missing due to incorrect numbering on agenda.)

2. Vice President's Update

Alfred Muñoz

Terri Pyer said that a new Vice President of Administrative Services will be starting in January. Benjamin Figueroa has been in the Cal State system for many years; and just recently spent two days on campus meeting everyone.

3. Budget Update

Alfred Muñoz

Al reviewed the Budget Update presentation which was given at the December Board meeting. He stated it is important to see that the reserves are maintained at a certain level so, if necessary, the district can borrow from itself instead of from the outside. Expenditures are about \$1 million over last year; cash is down about \$2.2 million. Al noted that last year the district received a one-time catch up of approximately \$4 million that had been held for years; this year only \$600,000 was received which is why there is a difference in cash. Apportionment is down a bit and EPA funds are about the same. Salaries and benefits equal about 83.6%; other costs make up the remainder. Al said the district must be careful not to hit 85% for salaries and benefits because it reduces the ability to cover costs for supplies, materials, etc. Al added that more than 50% of the college's general fund revenue comes from property taxes.

4. HR Update

Terri Pyer

Terri provided the following update:

A best practices handbook has been put together for Equal Employment Opportunity and HCCD is highlighted in three separate parts of the handbook for its practices
Emails have gone out about a change of provider for the district's Section 125 plan
A Health Reimbursement Account has also been added which is not a use it or lose it system
Both the HRA and Section 125 accounts will come with a debit card although expenditure confirmation can be requested by MidAmerica
HR continues to work with IT on improving the processes that may affect everyone
State minimum wage is increasing on January 1, 2017; our student workers are affected by this; the lowest wage will be \$10.50 per hour.

7. Construction Update

Joseph Reyes

Joseph reported:

On December 1, move in began; have been moving in ever since
Working closely with IT to ensure everything is ready by January 18
State inspector has to certify the elevator
Over the break, will be working with the inspector to do some testing at Building K
In construction documents process for the renovation that is hoped to occur in mid-spring which includes a new ticket booth

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success. |

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