# Administrative Services Council Minutes Wednesday, March 8, 2016, 10:00 a.m.

E-112

#### **MEMBERS**

Name	Representing	Present	Absent
Benjamin Figueroa	Administration	Х	
Joseph Reyes	Administration	Х	
Terri Pyer	Administration	X	
Jon Selover	Administration	Х	
Maggie Melone-Echiburu	Class. Mgr./Supv./Conf.	Х	
Deb Pyle	CSEA	Х	
Vacant	CSEA		Х
Mark DeHart	Faculty	Х	
Diane Harley	Faculty	Х	
Frank Gallegos L-39			Х
Valeria Dueñas ASHC			X
Paola Delgado	ASHC	Х	

#### Others

Name	Title or Representing	Present	Absent
Suzie Payne	Interim Controller	Χ	
David Souza	Director, PS & EM	X	
Jill Sweeney	Sweeney Food Service Manager		

## CALL TO ORDER & INTRODUCTIONS

Benjamin Figueroa

Meeting called to order at 10:03 a.m.

# **ACTION ITEMS**

### 1. Consider approval of minutes from the December 2016 meeting

Benjamin Figueroa

Motion to approve (Jon Selover); Second (Maggie Melone-Echiburu). All in favor; minutes were approved.

#### INFORMATION/DISCUSSION/PRESENTATIONS

# 1. AP 7344 Attendance Policies

Terri Pyer

Terri Pyer pointed out that three documents are presented to the Council and explained that last spring all groups received the documents for review and comments. CSEA leadership was in transition at that time; their recommended changes were added. Terri has met regularly with CSEA and looked at the first version as

document being reviewed at this meeting is the version that will go back to the College Planning Council. The main concerns CSEA had is that some provisions might conflict with elements of the collective