



Office of Institutional Planning, Research and Effectiveness

Institutional Effectiveness Committee

Data, Analytics & Reporting Team (DART)
Update

The DART team is currently focused on three areas:

1. Correction of the Hartnell Student Profile (includes 17 tables with demographic and academic profile of our students plus one employee table). Expected draft at the end of February.
2. Data Vetting: (requires compare and match data fields from the original databases (two) with the final database (one)). This requires the construction of queries to extract information, flag issues, and determine adjustments.
3. Data Element Dictionary: (implies define, describe, map and document all the elements to have in the final database)

Next steps:

- a. Prepare a work-plan for data vetting and data element dictionary (DED) processes.
- b. Train members in Data Vetting and DED procedures
- c. Prepare protocols to develop reports (in COGNOS)
- d. Conduct a group or individual training in SQL and in COGNOS
- e. Refine Student Profile and submit to Cabinet for review.