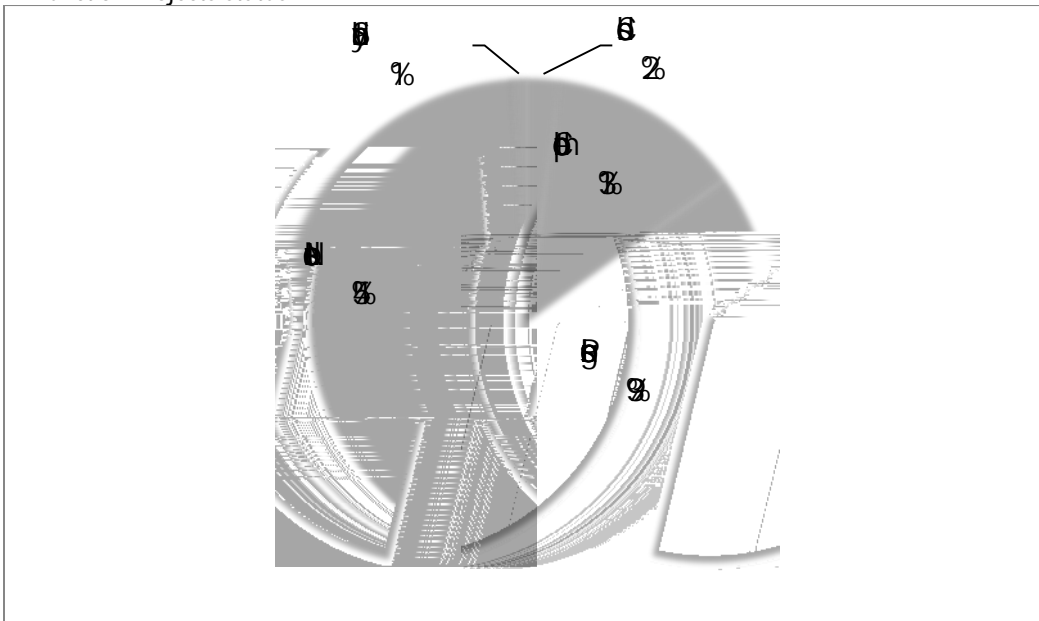


Institutional Research Function Update 4/26/2016 IEC Council

1. Context
 - a. Last presented: 65, today 92, due in April: 8
 - b. Progress and transition (New function, customer service oriented)
 - c. Campus Involvement (3-5 mtgs. Per month)
 - d. Project connection (Leveraging between projects)
2. Projects Status:
 - a. Rubric (adopted from IT; from 27 to 20, deciding scoring & ranking members)
 - b. Prioritization (critical)
3. Resources
 - a. Software (Tools)
 - b. Knowledge (Training)
4. Human Capital
 - a. Director
 - b. Data Analyst (90%)
 - c. Research Analyst (as needed) 9 projects currently
 - d. Student Assistant(s) (funded, 20 hrs.)
 - e. Administrative Assistant (support)

Graph 1:
IR Function Projects status



Data extracted: 4/18/16

Table 1
Number of Projects per Areas:

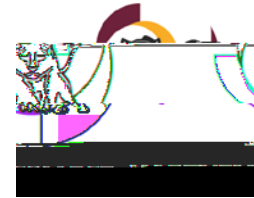
| Ad Hoc Requests | 5 |
|---------------------------|-----------|
| CORE Team Project | 10 |
| Culture of Evidence | 7 |
| DART | 8 |
| External Surveys/Studies | 9 |
| Graduate Student Studies | 2 |
| Mandated Data Reports | 7 |
| Needs Assessment | 21 |
| Network Involvement | 4 |
| Research Group Transition | 2 |
| Statewide Research Focus | 10 |
| Strategic Planning | 7 |
| Total | 92 |

Data extracted: 4/18/16

Table 2
Status per Area

| | Completed | In Progress | Not Started | On Hold | Cancelled |
|-----------------|-----------|-------------|-------------|---------|-----------|
| Ad Hoc Requests | 1 | 4 | | | |

Rubric Draft



| Criteria # | Criteria | Points |
|------------|--|--------|
| 1 | Is this project required or mandated? - Does the project address federal or state compliance issues? | 5 |
| 2 | Does this project support Hartnell College's strategic objectives? | 5 |
| 3 | Is the project an urgent need for Hartnell College? | 5 |
| 4 | Is there a work-around or contingency plan? | 5 |
| 5 | Is there a positive return on investment due to this project? | 5 |
| 6 | What is the impact to the academic / fiscal calendar or business cycles? | 5 |