## HARTNELL COLLEGE CURRICULUM COMMITTEE MINUTES

3/15/2018, 2:00 PM, Information Competency Room, A212

Members Present: Kelly Locke, Chair, Gabriel King, Gabriela Lopez, Violeta Wenger,

Jamie Pedroza, Deborah Stephens, Daniel Perez, Seaneen Sullinger, Hermelinda Rocha-Tabera, Ann Wright, Ashley Gabriel, Celine Pinet,

Debra Kaczmar, Sharon Albert

Support Staff: Herbert Cortez, Ruby Garcia

Guests: Lindsey Bertomen, ADJ; Lisa Storm, ADJ; Rebecca Fields, LAW;

Marnie Glazier, TAC

I. Adopt Agenda

II. APPROVAL OF MINUTES: 3/1/2018

a. Motion: Approved MSU

III. CONSENT AGENDA ITEMS

a. JPA COURSE DELETIONS

- i. JAJ 109 First Aid and CPR
- ii. JAJ 221 Field Evidence Technician
- iii. JAJ 226 Computer Crime Training
- iv. JAJ 232 Skill Training For Security Gu o-Mrity GBD0 1 144(y )4(G)-4(u o-Mrit

- i. ADJ 2 Community Relations and the Justice System (3 units)
  - 1. DE: Approved MSU
  - 2. Motion: Approved MSU
- ii. ADJ 3 Concepts of Criminal Law (3 units)

After discussion with faculty, the discipline of LAW was added to the minimum qualifications in addition to the other revisions.

- 1. DE: Approved MSU
- 2. Motion: Approved MSU
- b. COURSE REVISIONS: ETH/ POL cross-listed
  - i. ETH 5/POL 5 Chicano Politics and the American Political System (3 units)
    - 1. Motion: Approved MSU
- c. COURSE REVISIONS: HES
  - i. HES 2 Health and Social Justice (3 units)

The committee had discussion about the appropriate placement of the HES courses in disciplines. Based on course content, this course was placed in the disciplines of Health, Nursing, and Ethnic Studies.

- 1. DE: Approved MSU
- 2. Motion: Approved MSU
- ii. HES 3 Drugs, Health, and Society (3 units)

The committee had discussion about the content of this course and the possible overlap with similar ADJ and AOD courses. All three courses have similar content and in the future the committee should watch for duplication of courses when new courses are created. Also, in the future there is potential for merging of courses with approval/compromise/negotiation between multiple disciplines as a way to provide entry courses for meta-majors.

The committee also discussed the appropriate disciplines for this course and placed it in the disciplines of Health, Nursing, Counseling, Administration of Justice, and Addiction Paraprofessional Training.

- 1. DE: Approved MSU
- 2. Motion: Approved MSU
- d. COURSE REVISIONS: LAW
  - i. LAW 41 Street Law (3 units)
     The committee discussed the expense of the requested library

advocate for state level purchasing support for these resources. Also, instructors can help students to use alternative resources.

- 1. PCA: Prerequisite was made into an advisory to comply with regulations regarding math and English prerequisites.
- 2. Motion: Approved MSU
- ii. LAW 42 Law and Public Service Internship (3 units)
  - 1. PCA: Approved MSU
  - 2. DE: Approved MSU
  - 3. Motion: Approved MSU
- e. COURSE REVISIONS: NVN
  - NVN 210 Intravenous Therapy and Blood Withdrawal Techniques (2 units)

The committee discussed the need to put any non-text materials or costs in the description of courses. The committee will make this a standard practice with courses in future. At present some course descriptions have it and some have the information in the course materials section. The need to purchase a kit and the approximate cost of the kit were added to the description of this course.

- 1. PCA: Approved MSU
- 2. Motion: Approved MSU
- V. TWO READING ITEMS FIRST READING, NO ACTION
  - a. NEW COURSE: MAT
    - i. MAT 126 Bridge to Intermediate Algebra (3 units) The course number will be changed to MAT 116 so that the sequence will be more clear MAT 106 to MAT 116 to MAT 123. The committee recommended a change to the description so that it describes the type of student for whom the course is intended, rather than describing the course names of prior courses.
- VI. TWO READING ITEMS SECOND READING, ACTION
  - a. NEW COURSES TAC:
    - i. TAC 51 Beginning TV Studio Production (3 units)
      - 1. Motion: Approved MSU
    - ii. TAC 58 Introduction to Media Writing (3 units)
      - 1. Motion: Approved MSU
- VII. TRAINING: The training was tabled due to lack of time.

CURRICULUM COMMITTEE Draft minutes 3/15/18 PAGE 4

Program Approval: Associate Degrees for Transfer, CTE Associate Degrees, Local Associate Degrees, Certificates of Achievement

Report from the Articulation Officer

There is a backlog of C-ID approvals so if a degree for transfer is in the queue and the courses in that degree have been waiting for approval for more than 45 days, course approval is waived. Ordinarily degrees for transfer are required to have all courses in them to have been approved for C-ID numbers

IX. ADJOURNMENT

Next meeting date is 4/5/2018