

10/18/2018, 2:00 PM, Information Competency Room, A212

Members Present: Chair: Kelly Locke

Faculty: Ashley Gabriel, Gabriel King, Gabriela Lopez, ,
Jamie Pedroza, Daniel Perez, Mercedes del Real ,
Hermelinda Rocha-Tabera , Seaneen Sullinger, Violeta
Wenger, Joel Torres (Articulation Specialist)

Administrators: , Mary Dominguez, Debra Kaczmar,

Members Absent: Deborah Stephens, Ann Wright, Sharon Albert, Celine
Pinet

Support Staff: Herbert Cortez, Ruby Garcia, Marina Reyes

Guests: Steve Ettinger (MUS), Emily Gutierrez (CSS), Bob Maffei
(BUS), Guy Hanna (Outcomes and Assessment Specialist), Pete Escoto

The committee discussed the need for a systematic way to notify students of costs that might be associated with courses. This course currently has travel expenses funded through donors, but if that changed the description would not indicate to the student that they were responsible for the expenses. Course author and dean indicated that costs are covered for the foreseeable future and if there were no funds to cover travel the course would likely not be offered. There was discussion about whether to include a possibility that is unlikely (e.g. student expenses in excess of \$200) when it might impact enrollment and might be an unneeded warning.

There was also discussion about whether the actual estimated cost number needs to be in the description. While not necessary in the description, making that information available for Financial Aid office would be helpful for students in particular programs.

V. One Reading Course Items-Action
Implementation Fall 2019, pending Board of Trustee approval.

A) Course Revisions: ADT

- 1) ADT 100 Diesel Engine Technology (4)
 - (a) DE: MSU
 - (b) Course approval: MSU
- 2) ADT 101 Diesel Engine Rebuild (4)
 - (a) DE: MSU
 - (b) Course approval: MSU
- 3) ADT 121 Preventive Maintenance(4)
 - (a) DE: MSU
 - (b) Course approval: MSU
- 4) ADT 130 Brake Systems (4)
 - (a) DE: MSU
 - (b) Course approval: MSU
- 5) ADT 131 Steering and Suspension Systems (4)

- (b) DE: MSU
- (c) Course approval: MSU

C) Course Revisions: CWE

- 1) CWE 99 General Cooperative Work Experience Education (1-3 units)

- (a) Course approval: Tabled to next meeting

D) Course Revisions: OCN

- 1) OCN 3123 (e) program (3 units)

- (a) DE: MSU
- (b) Course approval: MSU

VI. OnT/F Tm8JET EMC 2o 0 1 72.024dETBT3ET 3rm[]TJET EMET58 Tm[(G)-4(e)-3(n)13

Program approval: Tabled

8) Associate of Science in Computer Science: Network and Security

Program approval: Tabled

9) Certificate of Achievement in Computer Science: Network and Security

Program approval: Tabled

VII. Meeting Adjourned. Next meeting date: 11/1/2018.