

operates District vehicles; operates forklift and standard warehousing equipment; performs routine and simple building maintenance work; assists grounds crew in simple tasks, and, especially at satellite campuses, performs routine grounds maintenance; and performs related work as required.

LICENSE REQUIRED

Possession of a valid and appropriate California Driver's License.

QUALIFICATIONS

KNOWLEDGE OF:

- Proper lifting methods;
- Methods of storing materials, equipment and furniture;
- Simple record keeping methods;
- Appropriate safety precautions and procedures.

ABILITY TO:

- Read, write and speak at a level necessary for successful job performance;
- Maintain simple records;
- Work under time constraints to meet deadlines in setting up equipment and furniture;
- Use common hand tools;
- Read and understand drawings used to move furniture and equipment;
- Operate a vehicle observing legal and defensive driving practices;
- Understand and carry out oral and written instructions;
- Establish and maintain effective working relationships with those contacted in the course of work.

TRAINING AND EXPERIENCE

Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical qualifying entrance background is entry-level experience performing routine custodial care of equipment and facilities.

PHYSICAL DEMANDS AND WORKING CONDITIONS

MEDIUM WORK:

Positions in this class perform work which involves the frequent lifting, pushing and/or pulling of objects which may approximate 50 pounds and may occasionally weigh up to 100 pounds.

MOBILITY:

Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects;

Positions in this class require the mobility to stand, stoop, reach and bend.

OTHER CONDITIONS:

Incumbents may be required to wear protective apparel including goggles, face protectors,