

	L-39)
Reports to: Custodial Supervisor	Salary Range: 16

DEFINITION

Under limited

Custodial duties include: Sweeps, scrubs, mops, and waxes and otherwise cleans and preserves floors; vacuums, spot cleans, and shampoos rugs and carpets in classrooms, offices, workshops, laboratories, and other work areas; dusts, cleans, and polishes furniture and woodwork; empties and cleans waste receptacles and pencil sharpeners; cleans and restocks restrooms; washes windows, chalkboards, white boards, and walls; polishes metal work; takes routine care of custodial equipment and materials; moves and arranges furniture and equipment; sets up theater, cafeteria, and classrooms for special events and meetings; makes minor non-technical repairs to building and fixtures; replaces lights; cleans and adjusts shades and blinds; adjusts desks and other furniture; turns lights on and off; unlocks and locks doors and gates; picks up paper and debris; picks up trash containers and empties into large bins; may assist others in making repairs; cleans and seals bleachers; cleans vandalized walls and surfaces as necessary; and performs related work as required.

QUALIFICATIONS

KNOWLEDGE OF:

- x Basic methods, materials, and equipment used in custodial work; Good work habits;
- x Appropriate safety precautions and procedures;
- x Basic tools used in the routine maintenance of campus buildings and facilities.

ABILITY TO:

- x Learn schedules, procedures, and the use of tools and equipment used in custodial work; Work without immediate supervision;
- x Learn to use cleaning materials,

MOBILITY:

Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects;

Some positions in this class require the mobility to stand, stoop, reach, and bend.

OTHER CONDITIONS:

Most incumbents in this class are required to work evening shifts.