

HARTNELL COMMUNITY COLLEGE DISTRICT

Administrative Services

12/10/14

Approved with changes

Not approved

Comments: See below

College Planning Council

Approved as presented

Approved with changes

Not approved

Comments:

**Superintendent/President's
Executive Cabinet**

Approved as presented

Approved with changes

Not approved

Comments:

Board of Trustees

(First Reading)

Comments:

Board of Trustees

(Consideration)

Approved as presented

Approved with changes

Not approved

Comments:

ANTICIPATED TIMELINE

Board of Trustees first reading to occur on: 02/2015

Board of Trustees consideration to occur on: N/A

Additional comments: *STUDENT AFFAIRS COUNCIL - The council recommends a 2 month faze in period where no fines are collected in an effort to gain awareness of the new AP. During this time an aggressive ad campaign should be promoted at all campuses. The council would like information regarding where the money from fines will be directed. A recommendation was given for fines to be allocated toward smoking cessation programs. Suggestion for an arrangement between American Cancer Society and smoking cessation programs to create workshops for smokers.*

ADMINISTRATIVE SERVICES COUNCIL - Approved 12/10/14

HARTNELL COMMUNITY COLLEGE DISTRICT

AP 3570 ~~Smoking on Campus~~ *Tobacco-free and Smoke-free Campus*

References: California Government Code sections 7596, 7597, 7597.1 and 7598; Labor Code Section 6404.5; Title 8 Section 5148

1. The District's ~~No Smoking on~~ *Tobacco-free and Smoke-free* Campus policy will be broadly
scn/s 0 5 5(w. 4.0) Ed Camp P 45 w03l 63ucn/-B9.64 608.28 1.88 14.024Tc -65114.

~~(d) First time violators may opt to enroll in an approved smoking cessation program within two weeks and upon proof of enrollment will have the citation dismissed. Subsequent violations will be at the progressive citation level.~~

~~(2) All fines must be paid within 21 days as specified on the citation issued. If payments are not received within the time specified a "Records Hold" will be placed on the violator's school records until all fines are paid.~~

~~(3) All delinquent fines may be sent to a collections agency for processing.~~

6. Enforcement of Policy for Staff **Employees**

a. All **employees** members of the campus community are encouraged to remind **others about BP and AP 3570 if they observe violations.** any person violating this policy and the possible enforcement thereof.

b. **Violations of BP and/or AP 3570 will be handled through established employee disciplinary policy and procedure.** Individuals refusing to comply with this policy will be reported to Campus Security.

~~(1) Individuals referred to Campus Security, as well as individuals observed by Campus Security shall be issued a citation for violation of Policy 3570.~~

~~(a) The fine for smoking violations shall be \$25 for the first time violator~~

~~(b) If the same violator is issued subsequent citations the fine shall increase as follows: second offense \$50; third offense \$75 any subsequent violation to the third offense will be \$75.~~

~~(c) First time violators may opt to enroll in an approved smoking cessation program within two weeks and upon proof of enrollment will have the citation dismissed. Subsequent violations will be at the progressive citation level.~~

~~(2) All fines must be paid within 21 days as specified on the citation issued.~~

~~(3) All delinquent fines are automatically sent to a collections agency for processing.~~

6. Enforcement of Policy for Visitors

a. All visitors are encouraged to remind others about BP and AP 3570 if they observe violations.

b. Visitors who refuse to comply with BP and AP 3570 will be referred to Campus Security and will be directed to leave District property.

7. There are two exceptions to **BP and AP 3570** this prohibition: the use of tobacco required in any production of The Western Stage, or its use in a **research study** scientific experiment **approved by the District and** supervised by **appropriate administrative staff and/or faculty members.** a science faculty member.

See BP 3570