

Sections of handbook will need revision:

- Add Mission Statement
- Remove Classified Senate from Membership.
- Remove “and at a distance every fourth Tuesday Via the Etudes DEC project module” from Frequency of Meetings.
- Add “we want to grow” to Purpose.

A full-time counselor is needed. If anyone knows a counselor willing to serve let Tina know.

There was a concern about only having 6 members on the committee, but the committee can confirm there is 10.

Handbook will be on next month's agenda.

2. DEC Webpage and Content

Tina EsparzaLuna

New webpage needs to be updated. Alicia Ramirez, new minute taker, will be updating the webpage. Laura granted Alicia access to the site. Tina will provide Alicia with information for updating.

New webpage will be on next month's agenda.

3. DE Faculty Survey

Renata Funke

Renata sent out the survey for input. The survey will be used to find out how satisfied faculty are with Etudes platform ALS. The information gathered will be used for annual reporting.

Megan walked us through the survey. Explained the survey has two different sets of questions. The questions faculty will receive depend on if they use Etudes or if they do not use Etudes. Megan asked the committee when they would like it sent to faculty. The committee agreed to send the survey to all faculty.

4. DE Plan Status and Next Steps

Tina EsparzaLuna

Once DE Specialist (faculty member) is approved committee can discuss this item.

OTHER ITEMS/BRIEF ~~en~~will enM

Hartnell College Mission Statement

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

4. Committee now has a minute taker, Alicia Ramirez.

NEXT MEETING(S)

- October 14, 2014
- 4.

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