



Examples of services available through DSPS include, but are not limited to:

- Assessment for learning disabilities
- Specialized counseling
- Interpreting services for deaf or hard of hearing students
- Note-taking services
- Specialized instruction or tutoring

Assistive and Instructional technology and training are available through the DSPS to eligible students in order to promote equal access to instruction and instructional materials. The Information Technology Department will ensure that purchases and recommendations by college employees for information technology products are Section 508 compliant.

The DSPS follows Title 5, section 56006 which outlines that, " the existence of a disability may be verified, using procedures prescribed by the Chancellor, by one of the following means: (1) observation by certificated DSPS staff; (2) assessment by certificated DSPS staff; or (3) review of documentation by certificated staff provided by appropriate agencies or certified or licensed professionals outside of DSPS."

Student rights and responsibilities are outlined in the DSPS Policies and Procedures document as well as the DSPS student handbook.

The Academic Accommodation plan is developed by the DSPS counselor in conjunction with the student. The plan outlines the student's educational limitations and the approved academic adjustments, auxiliary aids, services, or instruction.

Academic adjustments, auxiliary aids and services are prescribed based on a review of disability related documentation, student interview (interactive process), and course requirements.

Adjustments, aids and services may include, but are not limited to the following:

- Preferential seating
- Real-time captioning
- Adaptive furniture
- Real-time captioning
- Distraction-reduced testing environments or extended exam time
- Alternative Media and Adaptive Technology

Students may request course substitutions and waivers independently. Requests for academic adjustments are reviewed in collaboration with appropriate professional college staff on a case-by-case basis in accordance with Hartnell College policy.

Hartnell College DSPS professional faculty and staff meet the minimum requirements set forth in Title 5 Regulations.

Hartnell College DSPS holds an advisory committee meeting at least once annually. Advisory Committee members include representatives from local agencies, educational institutions, campus entities, and students with disabilities.

Date approved by Superintendent/President: 5/2/17

See Board Policy 5140