



TUITION WAIVER APPLICATION (CONFIDENTIAL)

Congratulations on your decision to participate in the Tuition Waiver Program. To apply for waiver of your tuition for coursework at Hartnell, this application must be completed and submitted to the Director of Human Resources and Equal Employment Opportunity no later than the second week of class. This form must be approved in order for charges to be waived. Please submit one application per course.

If classes are to be used for Professional Growth they are not eligible to be waived under this agreement. Courses waived under this agreement are not eligible for use toward Professional Growth awards.

I request to have the tuition for following course at Hartnell College waived. I understand that I will be subject to reimbursement of tuition fees to the District if I leave District employment with one (1) year of receiving the waiver.

|                              |                             |
|------------------------------|-----------------------------|
| Name:                        | Semester:                   |
| Course/Section #:            | # of Units:                 |
| Course/Section Days & Times: | Total Tuition for Class: \$ |

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Human Resources Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*CONFIDENTIAL EMPLOYEES TERMS AND CONDITIONS OF EMPLOYMENT ±VII. Tuition Waiver*  
*Confidential employees shall be eligible for tuition waiver to the same level as afforded to CSEA employees*

Distribution: Original: Human Resources  
Copies Business Office  
Employee