



# HARTNELL COMMUNITY COLLEGE DISTRICT

## ***STUDENT AFFAIRS CONCIL HANDBOOK***

### **VISION STATEMENT**

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

### **MISSION STATEMENT**

Focusing on the education and workforce development needs of communities in the Silicon Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

**VALUES STATEMENT** ST s O I e C V W O s n e B m t V , O m B V 4 O I O t s B V , O I S C V W O s n l

## **GENERAL OPERATING PROCEDURES FOR GOVERNANCE COUNCILS**

All Governance Council meetings will be conducted using Robert's Rules of Order. The College Planning Council will have authority for the following aspects of the Governance system and for establishing the following general operating procedures for all Councils.

Member Responsibility and Expectations for Participating in Governance

Voting to Recommend Action/Approval

Purpose of Each Council

Establishing and Discontinuing Governance Councils

Determining Required Membership Categories for Each Council

Procedure for Placing Items on Agendas

Reporting (To Whom for Which Group Recommendations are Forwarded)

Providing and Updating the Handbook and Agenda format for all Governance Councils



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