



Academic Affairs Success and Student Affairs Success Council  
Minutes

November 3, 2023, 9am-11am / A-183 Zoom

34. Carol Kimbrough

MEMBERS	Constituent Group	Present	Absent
1. Debra Kaczmar, TriLead	Administrator	X	
2. Kelly Locke, TriLead	Academic Senate		X
3. Vanessa Meldahl, TriLead	Confidential		X
4. Romero Jalomo, TriLead	Administrator	X	
5. Fanny Salgado, TriLead	CSEA	X	
6. Jennifer Moorhouse, TriLead	Academic Senate	X	
7. Marianne Fontes	Administrator	X	
8. Mostafa Ghous	Administrator		X
9. Carla Johnson	Administrator	X	
10. Jason Garrett	Administrator	X	
11. Yeraldiny "Geri" Jose Alonzo	CSEA	X	
12. Jess Green	CSEA		X
13. Fatima Barron Vargas	CSEA		X
14. Miriam Contreras	Confidential	X	
15.	Counselor		X
16. Pimol Moth	Meta Major Rep	X	
17. Sunita Lanka	Meta Major Rep		X
18. Mohammed Yahdi	Meta Major Rep	X	
19. Andrea Meza Aguilar	ASHC		X
20. Alexis Atayde			

	Meta Major Rep	X	
35. Ronaldo Anaya	ASHC		X
36. Amy Narez	ASHC		X
37. Brizeida Cruz	ASHC	X	
38. Orchina Williams	ASHC		X



members have discussions with students before failure. Dean Kaczmar suggests having AI as a key topic at the Student Success Conference in January. Mr. Martinez Melendez is not sure why we are so resistant to the use of resources available such as AI. Dr. Jimenez agrees that it is important to give students the benefit of the doubt. If she senses that a student is plagiarizing she will research the sources and then reach out to the student and has a conversation. It is important to not accuse students from the beginning. We can cause harm to our students, especially marginalized students. Dr. Moorhouse agreed and stated marginalized students don't usually reach out as they are afraid to reach out to the instructor. Dr. Yahdi commented that AI does significantly more good, maybe focus on the significant side would be great rather than the perceived negatives. Dr. Ting stated that AI is not going away. She suggested looking at and rethinking how to better assess student learning outcomes. Dr. Ceja suggested having workshops with students to educate students to inform them on the do's and don'ts and incentivizing students with extra credit. It was suggested creating a Canvas module to teach students how to cite and utilize resources.

## 6. Administrative Procedures

Kelly Locke

Jennifer Moorhouse

### a. Catalog Rights (catalog p. 73 and new AP 4100?)

If a student leaves Hartnell for a period of time, as long as the period of time is short enough, they have the rights to graduate with the catalog they entered with. This will be relevant with the upcoming changes in the General Education pattern. Continuous attendance is defined as enrollment in at least one term during an academic year. A student who does not meet continuous attendance requirements during an academic year is considered a returning student and would follow the catalog requirements in effect at the time of their return.

### b. Academic Renewal (AP 4240)

The changes to this AP remove the requirement to demonstrate a hardship or an extenuating circumstance. It also raises the number of units that can be renewed from 18 units to 30 units. That is the maximum out of the Title V requirement. The grades will still show on students' records but there will be no weight in calculating GPA.

### c. General Education Reciprocity (AP 4025?)

There currently isn't language in the catalog. The GE Reciprocity exists but isn't documented in the catalog or in any AP. The proposed language is that the reciprocity agreement allows students who obtain a certification of completion of Associate degree General Education (GE) requirements at one of the participating colleges to transfer to the GE coursework and graduation proficiencies/competencies t(o)-4.1 r5.1 (g)-0.9 (.)-1.0.7 (t)1.7

Dr. Jalomo will move forward the four proposals on the Cabinet agenda for Tuesday, November 7. Please forward any comments or concerns on the four proposals to AP' [rjalomo@hartnell.edu](mailto:rjalomo@hartnell.edu)

7.