

Monthly Report to the Governing Board Dr. Romero Jalomo, Vice President

Director, worked with IT to set up the Early Alert SARS platform to pilot this FA2021 semester.

Oversee production of Meta Major introductory video.

Provide support for Guided Pathways work in areas of Welcome Center, Meta major and Program Mapper, website redesign, and student success teams.

## COVID-19

Set up signage, PPE and arrange offices for in-person staff return.

Finalize In-Person Counseling faculty rotations at each Campus site.

Work with IT to set up both the in-person and online counseling appointment scheduling system, SARS.

Redesign the Counseling web pages to reflect access and information on both in-person and online services.

## Categorical Programs

Paul Casey, Director

Enrolled new CARE and CalWORKs students. Followed up with Summer eligibility docs, closed out summer 2021 budget. Processed CARE passports for Fall 2021. Sent CalWorks Employment Services updated student schedules to follow new book voucher protocols.

On August 8, 2021 CARE and CalWORKs staff provided a presentation to Guardian Scholars staff and students.

## College Readiness

Laurencia Walker, Director

Throughout the month of August, College Readiness facilitated several enrollment workshops with partner high school schools to support College and Career Access Pathway (CCAP) dual enrollment. Workshops were both scheduled in-person and online formats for each course in addition to standing virtual office hours twice a week. Students were also able to schedule appointments as needed for individualized support.

College Readiness Director co-presented on equity with the Director of Equity Programs and the Director of Academic Support at the new Faculty Orientation.

College Readiness presented during Hartnell's Fall 2021 Convocation. The session provided an overview of the various types of early college credit options available to students, the ways in which we integrate with other campus services and initiatives, and our equity-focused/data-informed practices when working with students and strengthening partnerships with our school partners.

Equity Programs Bronwyn Moreno, Director On Wednesday, August 11, 2021 Miri financial aid payments for the upcoming Fall 2021 term.

## COVID-19

The Financial Aid Department is getting ready to auto award CARES act funding III to students with the most need.

High School Equivalency Program Laura Zavala, Director