DECEMBER
12/15/23: **S/P** communicates the list of approved budget requests, including requests for full-
time faculty and staff positions, to the College.

JANUARY
Controller releases funds from 2023-24 FY budget for approved budget requests.
FEBRUARY
02/02/24: **PPOA and IR Director** distributes academic and non-instructional PPA templates and
budget request spreadsheets.
MARCH
3/22/24: **Programs/services/offices** submit assessment reports (in eLumen and Nuventive) and **draft**
budget requests for activities to be undertaken in and positions to begin FY 2025-26 (final
version submitted in Fall 2024).

APRIL
4/05/24: **Deans/Directors** complete signing instructional PPA reports in eLumen
4/26/24: **VPs** hold discussion of assessment reports with their respective governance council.