

# Baccalaureate Degree Program Application-2022 Cycle 2

## 1. A. Application Instructions & Specifications / Applicant Contact Information

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### 1. District/College Contact Information

District Name

College Name

College Street Address

College City

College State

College Zip

College Department/Office Name

Name of Contact at College Completing this Application

Title of Contact at College Completing this Application

Email Address of Contact at College Completing this Application

Phone Number of Contact at College Completing this Application

## 2. B. Proposal Information

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2. What is the name of your proposed baccalaureate degree program?

3. What is the TOP code for your proposed baccalaureate degree program?

4. What is the CIP code for your proposed baccalaureate degree program?

5. What is the SOC code for your proposed baccalaureate degree program?

## 3. C. Policy Compliance and Certification

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6. Does your district currently offer an associate degree program in the same academic subject from which this baccalaureate program is proposed? (Per Education Code section 78042(j)(1), a college district must continue to offer an associate degree program in the same academic subject).

7. Please provide the name and TOP code of your college's/district's current AA/AS program. Please also provide enrollment and completer data for this program for the past five (5) years.

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8. Is there a system in place for the district to maintain separate records for students who are enrolled in courses classified in the upper division and in the lower division of the proposed baccalaureate degree program,, nd ▶ L

10. Does your district have a written policy that requires all potential students to submit either a Free Application for Federal Student Aid or a California Dream Act application in lieu of the California Promise Grant? Please provide a link below or attach a copy.

11. Per Education Code section 78042(f)(6), have you consulted with the CSU and UC regarding collaborative approaches to meeting regional workforce needs, and to address duplication concerns? (Evidence will be required later in this application.)

12. Do you have substantial evidence that your baccalaureate degree will a) provide high-wage jobs or promotions to students and b) fulfill a workforce need? (Evidence will be required later in this application).

13. ACCJC Application. Have you submitted an application to the Accrediting Commission for Community and Junior Colleges (ACCJC) seeking approval to offer the proposed baccalaureate degree program? If yes, please answer Question #14. If no, please skip Question #14 and proceed to Question #15.

~~While an application may be submitted prior to receiving ACCJC approval, the Chancellor's Office will only provide conditional approval until evidence of ACCJC approval is received.~~  
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- a) sufficient program facilities, equipment, supplies, and materials available to students;
- b) sufficient human administrative support (i.e., adequate faculty, support staff, counselors, student services);
- c) necessary financial and administrative processes, including updates to systems (to initiate, maintain, and monitor the proposed program); and
- d) sufficient library and learning resources (quality, currency, variety, quantity, and depth).

Please also include a clear and compelling funding plan (estimated costs to students and the college/district). Your response must demonstrate that your college has the resources to realistically maintain the proposed program at the level of quality described in this application. The plan must include funding for faculty compensation, facilities and equipment, and library or learning resources (PCAH, 8th ed., p. 27 (draft)).

Please provide your response in PDF format. Please limit your response to ten (10) pages. Responses in excess of the stated page limit will not be considered.

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20. **Qualified Faculty.** Please provide evidence that program faculty are qualified to teach upper-division courses and continuously improve the curriculum. Evidence of faculty qualifications should be in the form of CVs and/or industry certifications and may include educational and related industry experience. All faculty who teach upper-division courses must be in possession of a master's degree at minimum (ACCJC requirement).

Please provide your response in PDF format. No page limit.

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21. **ZTC and OER Availability.** To reduce the overall cost of education and decrease the time to completion, please provide a statement and/or evidence demonstrating this program will be offered with Zero Textbook Costs (ZTC) and/or incorporates Open Educational Resources (OER).

Please provide your response in PDF format. Please limit your response to three (3) pages. Responses in excess of the stated page limit will not be considered.

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## 8. H. Additional Evidence

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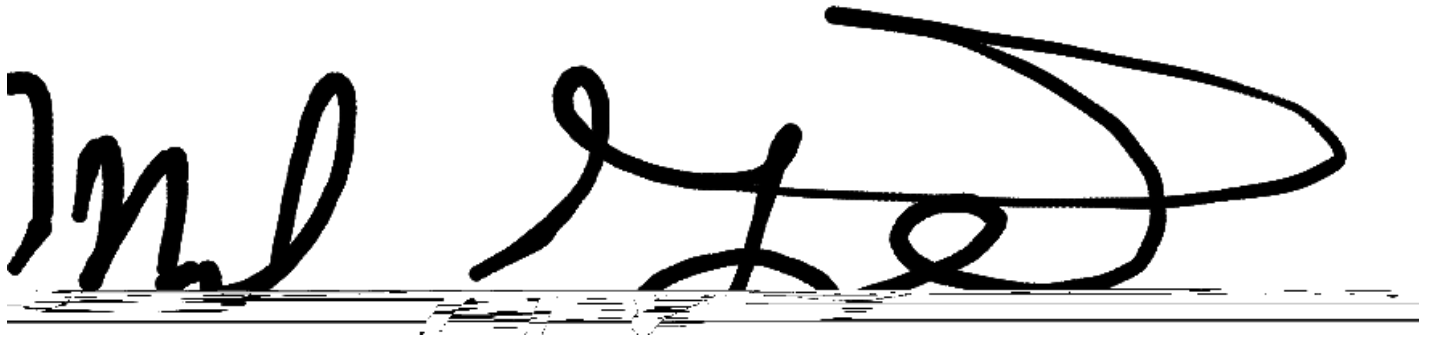
28. If there is any additional documentation and/or evidence in support of your proposed BDP that you have not already provided elsewhere in this application, please provide such documentation and/or evidence here.

Please provide your response in PDF format. No page limit.

Note: Answering this question is optional. A non-response will not adversely affect your application score.

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33. College president signature to certify this submission.



A handwritten signature in black ink, appearing to read "M. J. [unclear]", written on a set of three horizontal lines.

13. College Vice-President of Instruction Certification Page

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32. College Vice President of Instruction Certification: Please click "Yes" to certify the submission or "No" to reject/decertify the submission.

33. College vice president of instruction signature to certify this submission.



A handwritten signature in black ink, appearing to read "M. J. [unclear]", written on a set of three horizontal lines.

14. College Academic

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33. College academic senate president signature to certify this submission.



A handwritten signature in black ink, appearing to be "D. L. A.", is written over a horizontal line. The signature is stylized and somewhat illegible due to the high contrast of the scan.