



## MEMORANDUM

June 6, 2019

AA 19-25 | Via Email

**TO:** Chief Instructional Officers  
Chief Student Services Officers  
Academic Senate President

**FROM:** Alice Perez,  
Vice Chancellor, Educational Services & Support

**RE:** New Data Elements

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Colleagues,

Recent legislation and the reporting requirements related to Assembly Bill (AB) 705 (Irwin), the Student Centered Funding Formula (SCFF), and the new Student Success Metrics cannot be accurately accomplished using our current methods, which are based on course Taxonomy of Program (TOP) codes. To better evaluate the implementation of AB 705, populate the Student Success Metrics, and calculate SCFF, the California Community Colleges Chancellor's Office has created two new Course Basic (CB) MIS data elements. This memo provides information on the intent behind the new data elements (including why an adjustment has been made to the CB25 element), how these metrics were developed, and resources to help colleges code their courses.

### **INTENT BEHIND THE NEW DATA ELEMENTS**

#### **CB25: GENERAL EDUCATION REQUIREMENTS**

The current methodology for tracking transfer-level English and mathematics courses over-counts and undercounts courses in English and mathematics/quantitative reasoning because the reporting is based on TOP codes for the English, reading, and mathematics disciplines, rather than identifying general education courses.

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flagged as being transferrable to either a CSU or both UC and CSU (using the CB05: Course Transfer Status flag). This means that courses such as Children's Literature and Poetry Writing are being included. Courses are counted if they transfer as an elective, which does not address the desire to have students complete college degrees while minimizing excess units.

In English, general education requirements for both transfer and local degree pathways focus on English composition and critical thinking skills. For example, the Intersegmental General Education Transfer Curriculum (IGETC) designation of English Communication includes one course in English composition and one course in critical thinking/English composition. For CSU General Education Breadth, English Language Communication and Critical Thinking students

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