

## **VISION STATEMENT**

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

## **MISSION STATEMENT**

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, and transfer to four-year institutions) in an environment committed to student learning, achievement and success.

## **VALUES STATEMENTS**

Values are the essential enduring tenets that guide Hartnell College in fulfilling our mission. They set forth what we believe and they define how we conduct ourselves. At the core of these values is the student.

### **Students First**

We believe the first question that should be asked when making decisions is "What impact will the decision have on student access, learning, development, achievement, leadership and success?"

### **Academic and Service Excellence**

We commit to excellence in teaching and student services that develop the intellectual, personal, and social competence of every student.

### **Diversity, Equity, and Inclusion**

We embrace and celebrate differences and uniqueness among all students and employees. We welcome students and employees of all backgrounds.

### **Alliances**

We develop strategic relationships within the college and community, locally and globally, that allow us to grow our knowledge, expand our reach, and strengthen our impact on those we serve.

### **Ethics & Integrity**

We commit to respect, civility, honesty, responsibility and transparency in all actions and communications.

### **Leadership and Empowerment**

We commit to growing leaders through opportunity, engagement, and achievement.

### **Innovation**

Through collaboration, we seek and create new tools, techniques, programs, and processes that improve student learning, student achievement, and institutional effectiveness.

### **Stewardship of Resources**

We commit to effective utilization of human, physical, financial, and technological resources.

### **Health, Safety, and Security**

We commit to providing for the health, safety, and security of all students, employees, and visitors.

# ACADEMIC FREEDOM

(Board Policy 4030)

## Introduction

Hartnell Community College District is committed to the principle that the free expression of ideas is essential to the education of its students and to the effective governance of its colleges. The District recognizes that academic and intellectual freedom is best protected by a system of tenure, academic due process, and policies and procedures that provide faculty, students, and classified employees with the opportunity to freely express themselves in any campus venue, from the classroom to the board room. The District further subscribes to the principle that the free expression of ideas should be limited only by the responsibility to express ideas with fairness, and in a manner that respects the differing ideas of others and distinguishes between established fact and theories and one's own opinion.

# HARTNELL COLLEGE FOUNDATION

The Hartnell College Foundation is a nonprofit, tax-deductible corporation organized by community-spirited citizens in 1979 to support and benefit the Hartnell Community College District. The Foundation Board of Directors consists of up to 35 volunteers from business, industry, and community service. The Board is assisted by over 250 volunteers serving on various committees.

In 1822, Hartnell arrived in California and set about establishing a positive relationship with Governor Pablo Vicente Solá and Padre

## Mission Statement

The mission of the Hartnell College Foundation is to cultivate resources to champion student success

## Vision

Our vision is to inspire philanthropy and partnerships that transform the lives of our students and strengthen our communities.

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The Hartnell College Foundation was incorporated in December 1979. During the early years, the Foundation focused its efforts primarily on scholarships. In recent years, the Foundation has grown to include a comprehensive fundraising campaign for scholarships, equipment, program support, and endowments. The Foundation's purpose is to raise funds to support and benefit the Hartnell Community College District. A broad base of community support has been created that provides the infrastructure to continue worthwhile programs.

Between 2006 and 2012, the Hartnell College Foundation completed the college's first major comprehensive capital campaign in its 85-year history raising \$12 million. The board and committees were expanded to involve over 250 community leaders. As part of the campaign, areas of need were identified for support including: agriculture, the library, construction, athletics, allied health, health sciences, arts and sciences, and scholarships.

At the end of 2012, the Foundation launched a President's Task Force to identify key initiatives appropriate for private support and create a new 5-year funding plan. The task force included 43 members representing the community. This group, with significant input from the campus leadership, ranked projects according to how attractive they would be for private funding. The draft funding plan, that will be finalized in the first quarter of 2013 includes initiatives for major facilities and new programs; student success scholarships and internships; expansion of science, technology, engineering and math programs; completion of the athletics master plan; high quality arts programs; and additional capacity building for south Monterey County.

## Hartnell's Name

WILLIAM EDWARD PETTY HARTNELL was born in 1798 on a country estate in Lancashire, England. He attended Cambridge University and also studied accounting at the College of Commerce in Bremen, Germany. Upon completion of his studies, Hartnell secured a position with the John Begg Trading Company in Santiago, Chile, and began working as an accountant and trade negotiator. He became fluent in Spanish and was soon negotiating trade agreements along the western coast of South America.





## College Store

Operated by Follett Higher Education Group, Hartnell College Bookstore is a student's single point of contact for all their course materials needs. The bookstore offers flexible pricing options through new, used, rental, and digital textbooks as well as an assortment of general and reference books, emblematic clothing, gifts and school supplies. Additionally, the bookstore offers textbook buy back on titles with current market value. A valid student ID is required to sell books.

The bookstore's regular hours of operation are:

### Fall and Spring semesters

Monday – Thursday: 9:00am -3:00 pm

Friday: 9:00 am – 1:00 pm

### Summer session

Monday – Thursday: 9:00 am – 3:00 pm

Friday – Closed

Please visit the bookstore's website for special hours, announcements, and online ordering:

<https://www.bkstr.com/hartnellccstore/home/en>

Limited supplies are available at the Alisal Campus, King City Education Center and Solad Education Center.

## Visitors to the College

Parents, the general public, and other interested persons are invited to visit the campus. Visitors should stop by the Welcome Kiosk, for information and directions.

No one is permitted to attend classes unless s/he is a registered student. Exceptions to this rule may be made only in unusual circumstances and only when such visit will not disturb the instructional program. A special Visitor's Permit is required in such instances.

Permission to enter upon the property of the District, either stated or implied in other policies or practices, is subject to immediate revocation by the Governing Board or by the Superintendent-President of the College.

## Communications

No telephone messages for students will be accepted by the College. Mail or faxes should not be addressed to students in care of the College. No delivery of any nature will be accepted for students.

## Public Safety

The Department of Public Safety/ Emergency Management is located in Building T near the athletic fields. Campus safety personnel are located at the Welcome Kiosk at the roundabout on the main campus. Campus Safety assists with reporting on-campus crimes and emergencies, parking, locating lost articles, escorts etc.. Campus Safety is available 24 hours a day, 7 days a week and can be contacted by calling (831) 755-6888 or in a non-emergency inquiry at (831) 755-7003.

When an emergency occurs on Main campus or at any campus center, call Campus Safety at – (831) 755-6888 or x6888. An officer will respond to all calls including medical emergencies. Any questions regarding student injuries or accidents on campus should be directed to the student Life Coordinator Office in C-104 or phone (831) 755-6825.

## Alert System

The campus safety and facilities emergency status bulletin telephone number is (831) 796-6222. From a campus line, simply dial 6222. This line will announce any known emergency situations or outages on campus.

In the event of an Emergency, Hartnell College utilizes a SMS-based emergency notification service EVERBRIDGE, In addition to a Visiplex announcement system. All students, faculty, and staff are encouraged to sign up for mass notifications at <https://www.hartnell.edu/about/safety/emergency/>

## Lost & Found

Found articles should be turned in to Campus Security (Building T) or the mailroom located next to the Cashier's Office in Building B-115. Lost articles can be claimed in the mailroom.

# Library & Learning Resource Center

## Hours of operation

### Fall and Spring semesters

Monday – Thursday: 8:00 am – 9:00 pm

Friday: 8:00 am – 4:00 pm

Saturday: 10:00 am – 2:00 pm

### Summer session

Monday & Tuesday: 8:00 am – 8:00 pm

Wednesday & Thursday: 8:00 am - 6:00 pm

Friday: 8:00 am – 4:00 pm

# NONDISCRIMINATION AND NONHARASSMENT POLICY

In the pursuit of academic