The Syllabus

A short guide to writing your Hartnell syllabus.

Jennifer Moorhouse, Math Instructor

jmoorhouse@hartnell.edu

What must I include?

** Course Information
http://www.curricunet.com/hartnell/search/course/
   Course Designator, # and Title
      e.g. PSY14, Child Psychology
   Semester Offered
   # of Units, Course Meeting Days, Time, Place
   or TBA (if hours are by arrangement)
   Course catalog description
   Course Objectives and SLOs

What must I include?

Instructor Information
  Your name and preferences (gender pronouns and/or nicknames, as you see fit)
  Your contact information and available hours
Required Course Materials
  Textbook
  Learning Software
  Materials, etc.
  Links to online components (Canvas course shell, homework systems, etc.)

What else *should* I include?

These are not mandatory, but highly recommended!

Inclusivity/diversity statement
Grading information / scale
Course expectations
Class Norms
This is also a great first day activity - have students create their own class norms.

Links to syllabus guides and statements from the Hartnell website.

1. ** **A Guide to Creating a Course Syllabus**
2. **Syllabus DSPS Statement**
3. **Syllabus Emergency Statement**
4. **Syllabus Example (go to link from Faculty Resources webpage)**
5. **Syllabus Evaluation Rubric**

Student Support Resources.
(Optional, but highly recommended)

Panther Learning Lab

also a great activity for the first week
Building B, second floor
Online Resources for Students
Emotional support

Extras to make it engaging

Include a video welcome message
Record on your phone or webcam
Host on Youtube or Canvas studio
Use the Canvas accessibility checker
Add captioning for your video using
Youtube studio

Extras to make it engaging.

Extras to make it engaging.

Flipgrid Introductions
https://info.flipgrid.com/
Bitmojis
Create your own avatar at
https://www.bitmoji.com/