Citizens' Bond Oversight Committee for Measure T Minutes January 15, 2020 3:00 PM [APPROVED] 411 Central Avenue, Building E, Room E112, Salinas, CA 93901

MEMBERS

Name	Member Category	Present	Absent
1. Craig, Kimbley	Business Organization	Х	
2. Gish, Vearl		Х	

3. Guss, Deneen

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community. Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

ACTION ITEMS

1. Consider: Adoption of previous meeting(s) minutes

Grant Leonard

<u>, 1</u>

Minutes were tabled to next meeting due to insufficient availability and time to review. These are posted on the Measure T Oversight Bond Agendas, Minutes and Documents web page. <u>https://www.hartnell.edu/about/t/bonds-agendas-minutes-and-documents.html</u>

The October 23, Nov 20, 2019 minutes were tabled for approval and adoption for the April 22, 2020 meeting, The January 15, 2020 minutes will also be presented for approval and adoption at that time.

- 2. Annual Review of Committee by Laws Grant Leonard/Dawn Henry The review of the bylaws were completed by reading through and highlighting by discussion specific sections of the by-laws.
 - Section 3.1 Inform the Public Discussion arose, as the direction in this section is very narrow. It allows official communications to come from the Chair only. The communication is to the public/Board of bond expenditures only, and is to represent the majority view of the committee.
 - The section does not identify what to do (as happened) when committee members are called individually to speak on matters other than expenditures. Two outcomes of the discussion were:

Should any official inquiry other than the topic of expenditures be asked of the Chair s/he

It was felt that either thy by laws be amended to define what to do with communications outside Section 3.1 or the committee establish procedures in how to handle situations not covered in this section or other sections of the by-laws. It was noted by HCCD staff that the by-laws may not be able to be amended and that it would need to be looked into.

- NOTE: Section 10 <u>Amendment of Bylaws</u> does allow them to be amended with approval by the Board. In Section 6.3 <u>Procedures</u> Meetings are to be conducted according to such <u>additional procedural</u> <u>rules as the Committee may adopt.</u> There would not be a requirement to have board approval of procedural rules.
- Section 3.3 <u>Annual Report</u> Member Guss asked how is the report now distributed. She does not recollect receiving one in the mail as has been done in the past.
- Section 4. Authorized Activities (b) Inspect District facilities and grounds for which bond proceeds have

Vice President, Administrative Services. Question was proffered if tours/inspections would be scheduled. HCCD answer was yes they would be. It would be at a time that included the safety of the members. The first tour will most likely be Building D as it is the project closest to completion and will be at a stage, at the time of the next CBOC meeting, to be accessible and safe for a walk through.

Section 5 <u>Membership</u> The Foundation is continuing its search for a College Support person. There was one applicant from the college, however it was a person that is currently employed by the *may not include any employee of the*

District.

3. Measure T Project(s) Status Joseph Reyes King City has broken ground. Foundation will be going in the next few weeks. This project is scheduled to be complete by end of the year.

Soledad

5. Presentation of Annual report to HCCD Board of Trustees Mike LeBarre Mr. LeBarre stepped in for the Chair to present the annual report to the Board of Trustees. He reported that it went well; there were minimal questions by the board, mostly directed to the Interim VP and Joseph Reyes whom also presented on the Measure T status and projects.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Follow up on discussion items

Dawn Henry

Will inform the committee on the following via email: [completed Jan 23, 2020] expenses were. [\$40,000 was for two expenses of \$20,000 each for stipends to the two design/build entities who were not awarded the contract for the North Monterey County projector the Nor000912 0 612 792 reW* n(m) the contract providing her input and was appreciative of the questions that Ms. Craig asks as a member of the committee.

NEXT MEETING(S)

April 22, 2020 Wednesday Room S218

ADJOURNMENT

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Meeting was adjourned at 4:13 pm

Grant Leonard