

: Education Code Sections 66720-66744; Title 5 Sections 51022(b) and 55051;
ACCJC Accreditation Standard II.A.10

Articulation is designed to allow secondary school students to complete high school courses and receive potential college credit through appropriate Title 5 guidelines. Hartnell Community College District and each school involved shall establish a memorandum of agreement to establish and maintain the responsibilities of both parties regarding the development of course articulation agreements.

Hartnell College and each school shall negotiate articulation agreements for each course or group of courses for which equivalent college credit will be granted.

High school articulation is initiated by either the high school or college district and is coordinated by the Office of College Readiness to include high school faculty, Hartnell Community College discipline faculty, and the Curriculum Committee.

Articulation Agreements shall be reviewed annually by the Office of College Readiness and resubmitted every third year for approval of both institutions to ensure appropriateness and continuing curricular equivalency. In the event of modification to a course, all parties shall be given written notification and resubmission may be required.

The Request for Articulation form, which initiates the articulation process, is available from the Office of College Readiness and shall be completed by high school faculty and supported with high school district director/coordinator approval when requesting articulation. The Request for Articulation form and supporting documentation shall be sent to the Director of College Readiness for review and forwarded to the appropriate Hartnell College dean and discipline faculty member(s). The discipline faculty shall review the request for consideration.

The Director of College Readiness will arrange meetings among appropriate high school and Hartnell Community College District faculty to clarify issues and develop the proposal. The Hartnell College faculty will submit the articulation proposal to the Hartnell College Curriculum Committee.

Curriculum equivalency between the courses shall be determined (e)6j.024 20346(f)-4(acul)7(t)-4(y, Hart)5(n)-4

After approval by the Curriculum Committee, the Articulation Agreement shall be approved by appropriate high school personnel. Articulation Agreements with high schools shall be kept on file in the Office of Academic Affairs.