

REQUEST FOR PROPOSAL
(RFP)

for

SECURITY SERVICES

ReturnProposato:

Graciano Mendoza
Vice PresidentAdministrative Services
Hartnell College
411 Central Avenue

I. INTRODUCTION

Purpose

The Board of Trustees of Hartnell Community College District (hereinafter referred to as District) is inviting responses from qualified contractors to provide security. The District will consult with the Campus Safety Committee on safety issues impacting students, faculty and staff; parking operations and issues; training needs; compliance with current regulations and reporting requirements.

Participants Conference

A non-mandatory conference will be held on Friday, March 22, 2023 from 11:00 a.m. to 1:00 p.m. at Hartnell Community College Building E, Room 012, 1292 Santa Venetia, Santa Ana, California. If possible, please prepare any questions in writing and submit them to Administrative Services (address below).

III. CONDITIONS

Contingencies

It must be understood that the RFP does not commit the College to accept any response

Addenda

of operations. Parking enforcement and related issues, locking and unlocking of doors, providing escorts, responding to calls for service, writing reports on incidents, assisting emergency response personnel to the scene in an emergency, crime prevention through proactive patrol of the campus, and other duties as assigned. Campus Safety

Campus Safety personnel carry out these responsibilities by providing Campus Safety personnel are issued distinctive clothing that identifies them as Campus Safety. Training for Campus Safety personnel is to be provided by the Contractor. The College has the right to approve the uniforms worn by the security personnel

V. SCOPE OF SERVICES

A. General Services and Hours of Operation

The C

- x Setting alarms in secured areas;
- x Writing reports on campus incidents;
- x Providing escorts on request;
- x Responding to disturbances and resolving conflicts through verbal means or notifying proper law enforcement agency;
- x

upon, in the nature or dimensions of the work, either before or after its commencement, and such changes shall in no way affect or void the obligations of this agreement. If such changes make change in the cost of the work, an equitable adjustment shall be made by the District to cover said cost.

7. INDEMNITY. The successful Contractor agrees to defend, indemnify and hold harmless District, its Board members, officers, agents and employees from and against any and all liability, loss, expense, D W W R U Q H \ \ \ V I H H V R U F O D L P V I R U L Q M X U \ G H D W K R U G D P D J H in the performance of this agreement.
8. TERMINATION. Either party may terminate this agreement for any reason by giving written notice to the other party at least 30 days prior to effective date of termination.
9. AGREEMENT. The District reserves the right to incorporate standard contractual provisions into any agreement in response to this request. The successful Contractor is expected to enter into a standard form of agreement as provided by the District.
10. FUNDING OUT CLAUSE The District may, at its sole option, terminate this agreement at the end of any District Fiscal Year, for reason of non-appropriation of funds. In such event, the District will give Contractor at least thirty (30) days written notice that such function will not be funded for the next fiscal period. In such event, the District will return any associated equipment to the Contractor in good working order, reasonable wear and tear expected.
11. Each Contractor must complete, sign, date, and include with their response the Non-Disclosure Affidavit, attached to this RFP.
12. Each Contractor must complete, sign, date, and include with their response the Certification of Request for Proposal attached to this RFP.

RESPONSE FORM REQUEST FOR PROPOSALS
SECURITY SERVICES

&RVW GDWD VKDOO EH VXEPLWWHG LQ D VHDOHG HQYHORS

NON-COLLUSION AFFIDAVIT

STATE OF CALIFORNIA
COUNTY OF _____

I, _____ (printed name)

CERTIFICATION OF RESPONSE
REQUEST FOR PROPOSALS
SECURITY SERVICES

- A. The undersigned hereby submits ~~its~~ response and agrees to furnish services to Hartnell Community College District in accordance with ~~these~~ proposals
- B. The Contractor has carefully reviewed ~~its~~ response and understands that the District will not be responsible for any errors or omissions on the part of ~~the~~ Contractor
- C. It is understood that the District reserves the right to accept or reject any or all responses and to waive any informality in ~~any~~ response received.

Date: _____

Name of Contractor _____

By: _____
Authorized Signature

Title: _____

Address: _____

Telephone: () _____

Fax: () _____

Federal Tax I.D. No. _____

OR

Social Security No. _____